

## JAN LEASURE

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### EMPLOYMENT AND BUSINESS HISTORY

Resident of the Monterey Peninsula since 1977

Teacher, Monterey Peninsula Unified School District, 1977 - 1989

(Seaside High School, Marina La Via Continuation High School, Monterey High School)

Instructor, University of La Verne, 1984-1985

Bought, remodeled, and sold personal real estate since 1982

Founded Monterey Bay Vacation Rentals in 1986 to manage owned property

Real Estate sales license since 1988; real estate sales associate, Mercurio Real Estate

Real Estate Broker's license since 1992

Founded Monterey Bay Vacation Properties, 1992

Expanded business to Monterey Bay Property Management, 1995

### PROFESSIONAL AFFILIATIONS

Member, California Association of Realtors; Member, National Association of Realtors  
Board of Directors and Secretary/Treasurer, two terms, Monterey County Association of Realtors

Past President, Monterey Bay Chapter, National Association of Residential Property Managers

Member, Monterey Peninsula Chamber of Commerce;

Member, Pacific Grove Chamber of Commerce; Member, Carmel Chamber of Commerce;

Member, Vacation Rental Managers Association; Member, California Apartment Association

Past Board of Directors, Monterey County Hospitality Association

### EDUCATION

B.A., Education, Fairmont State College, Fairmont, West Virginia, 1976

M.A., Special Education, Learning Handicapped Concentration,  
Chapman College, Orange, California, 1982

M.Ed., Reading, University of Laverne, Laverne, California, 1983

Real Estate education including Real Estate Practice, Legal Aspects of Real Estate,

Real Estate Finance, Real Estate Appraisal, Real Estate Economics,

Real Estate Principles, Property Management, Real Estate Office Administration

Various continuing education classes provided by the California Department of Real Estate  
and the National Association of Residential Property Managers

### PUBLICATIONS

Author of CaliforniaLandlordSolutions.com,

a website devoted to assisting do-it-yourself landlords

Numerous articles in Apartment Owners' Association News

Contributing author, A Licensee's Guide to Residential Property Management

## **PRESENTATION, WORKSHOP and SEMINAR TOPICS**

- **Fair Housing** - An array of fair housing workshops, seminars, and classes are offered to assist landlords, managers, and home owners' associations comply with federal and state fair housing laws.
- **Various Landlord-Tenant Topics** - One and one-half hour workshops on topics including: Security Deposits; Reducing Landlord Liability; Making Repairs; Terminating Tenancies; Rental Agreements; How to get the Rent on Time; Guarantors and Co-signers; and Tenant Selection
- **Survey on Agency, Ethics, Trust Fund Handling, and Fair Housing** - A six-hour overview of real estate law and practice in these four areas; offers six hours of continuing education credit from the Department of Real Estate towards license renewal.
- **Property Management** - A six-hour overview of property management law, practices and procedures; offers six hours of continuing education credit from the Department of Real Estate towards license renewal.
- **Time Management for Property Managers** What's interfering with getting it all done? Find more time in your day with these proven techniques, designed especially for those in the property management business! A three-hour workshop that will save you that much time the very next week!
- **Finding Time for Fitness** - Got a minute? Build some minor lifestyle changes into your day that will yield major results!
- **Reaching Your Goals** Our goals are not getting met because we are not spending time working on meeting the goals we've set for ourselves.
- **Planning and Organizing a Staff Retreat** - This workshop is designed not only to discuss the various ways to organize a staff retreat, but to assist in deciding what type retreat will work for your company and to help you design a skeleton plan for your own company retreat.
- **Growing a Property Management Business** - How to steadily grow your property management business without spending a fortune for advertising.
- **Consultation Services** - Consultation regarding innovative property management techniques, establishment and implementation of policies and procedures, and landlord-tenant psychology.
- **Expert Witness Services** - Expert witness services regarding standard practices of landlords and property managers, the standard of care for landlords and property managers, and the cost of the provision of rental housing in the Monterey Bay area.